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DDA 85-0060/6
15 February 1985

MEMORANDUM FOR: Director of Central Intelligence

DD/A REGISTRY

FROM: Harry E. Fitzwater
Deputy Director for Administration

FILE: 100-15

SUBJECT: Weekly Report for Period Ending 15 February 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

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g. Separations for the first four months of Fiscal Year 1985 are 39% above our anticipated projection. As stated numerically, we had forecast [] separations for that time period as contrasted with an actual rate of []. This increased rate is not restricted to one directorate but is across-the-board. This may smooth out over the twelve month fiscal year period. It is too early in the fiscal year to comment on whether there is any disenchantment with Federal Service or whether this is an aberration. One reason for the increase in separations was that there were [] retirements during January 1985, up from [] during January 1984.

h. A representative from the Office of Personnel met with Mr. Jim Ludwig, OPM Deputy Assistant Director of Pay and Benefits Policy, to discuss implementing instructions for the Civil Service Retirement Spouse Equity Act of 1984 (P.L. 98-615) which becomes effective 7 May 1985. This new law authorizes retirement and survivor annuity and health insurance benefits to certain qualified former spouses of Civil Service retirees. We are working closely with OPM to ensure information on this important legislation is made available to our employees as soon as possible.

i. The Educational Aid Fund Board of Trustees met on 4 February and authorized the Selection Committee to recommend between \$70,000 and \$80,000 in grants and loans this year--depending on the number of qualified candidates available. The Board also agreed to establish a new special award which will be known as the Memorial Award to be given specifically to the children of Agency employees who die in the line of duty. The new award will be funded by an anonymous \$20,000 gift.

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1. OTE has begun a reexamination of its seven courses in regional and economic training to ensure that the courses focus on important contemporary issues. As a first stage in this process, the course directors plan some changes for the upcoming USSR Country Survey. Sessions on disarmament and the current state of Soviet science and technology, [REDACTED]

[REDACTED] have been added.

o. The Environmental Assessment Statement prepared by Dewberry and Davis for the Virginia Department of Highways and Transportation (VDH&T) has been received in draft and is being reviewed by the New Building Project Office/OL and OGC. A meeting was held on 14 February with representatives from VDH&T and Dewberry and Davis to discuss the report. The Assessment supports alternative Route 123 traffic upgrade solutions chosen and particularly supports alternative 2 which is the choice of the CIA Traffic Advisory Committee (TAC). Following this meeting, the Assessment will be submitted to the Agency for final concurrence, and a TAC meeting will be held to inform the members and discuss further action.

p. The Information and Privacy Division/OIS 2,800 backlog barrier was broken during this reporting period; it now stands at 2,757 cases. Among the [REDACTED]

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3. Significant activities anticipated during the coming week:

25X1 The DDA has invited Mr. Ronald I. Spiers, Under Secretary for
Management/DoS, and other DoS officials [redacted] on 21 February to meet their
CIA counterparts (DDA Office Directors) and to discuss subjects of mutual
interest.

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Harry E. Fitzwater

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ORIG:DA/PO [] be(15 Feb 85) []

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